

## **School Commission Minutes – November 12, 2024 @ 6:00 PM Shepherd of the Hills – In-Person**

**Present:** Barb Welsh, Barb Grzywinski, Mrs. Petersen, Leah Bode, Tim Harding, Ramsey Immel, Cori Knuth, Sarah Haubenschild, Miss Carter, Ms. Pellitier, Mrs. Freund, Kelly Hagman, Jenn Wilke, Deanna Miller

**Absent:** Father Mark, Katie Abhold, Libby Bonen, Matt Immel, Sarah Benike-Immel

### **Opening Prayer**

### **Mission Statement**

Walking the path of Christ with love and service through a Catholic education

**2024-25 Theme:** In the Deed, Find Glory – 1 Corinthians 10:31  
“Whatever you do, do it for the glory of God.” Amen

### **School Reports: Mrs. Petersen**

#### **a. School Good News:**

- a. Through the generous donation of five kind gentlemen, we purchased new novel sets for our 6th-8th grade middle school, a pickleball net, and dodgeballs, which will be a great addition to our P.E. program.
- b. 6th-8th grade middle school students are participating in a bible based program that will offer our students a supportive space to grow in their faith, confidence, and personal relationships: BLAZE for the girls and ENCOUNTER for the boys, which is produced by Ascension. We’ve had some very kind donors purchase things for the kids in order to help run the program successfully.
- c. In mid-October (the month of the Holy Rosary), the Middle School Rosary Club began supplying rosaries in the vestibule for parishioners to use while they are attending Mass or Adoration. The Welcoming Committee has also been invited to gift these rosaries to new parishioners as part of their welcome baskets.
- d. Mr. Thomas has been working with the Athletic Coach at St. Matthew’s Catholic School and during the Fall of the 2025-2026 school year, we will partner with them for 5th-8th grade Cross Country. More details will follow as we meet and figure out the logistics.
- e. Students and staff practiced our Safety Evacuation Drill on Tuesday and walked to our rally point with the Eden Fire Department, our safety coordinator, and our school resource officer. Everyone did a great job!

**b. Principals Report:**

- a. Reviewing a new Reading curriculum called Wonders by McGraw Hill for next school year, as Journeys will be obsolete. We are in the process of setting up a time to meet with the representatives to ask questions
- b. I applied for a grant from Love One Another to purchase new door locks for classroom doors. The ones we have now are over 20 years old, breaking, and beyond repair.
- c. I appreciate all the great communication, as it's key for your child's success. Please, if there's ever an issue, teachers want to know about it right away so that they can take care of it. I'm so proud of all the staff, students, and families here at Shepherd that I want to do what's best for everyone. Sometimes tough conversations must be had, but I'm here to guide everyone through them. The bottom line is that we all do what is best for the kids.

**Review and Approve September Meeting Minutes: Approved**

**Parent/Parishioner Comments:**

- a. Veterans Day was a success based on feedback

**Pastoral Council:**

- a. Barb Grzywinski has taken the position of Pastoral School Liaison
- b. Looking for ways to communicate better with parishioners.
- c. There is a shared calendar on the church website that is updated.
- d. Goal to raise \$6,000 by June and are looking for new ideas
- e. Human Concerns and Stewardship positions are still open

**Committee Reports:**

**a. Executive and Policy: Tim Harding**

- a. Commission By-Laws are being reviewed and updated

**b. Budget and Fundraising: Barb Welsh**

- a. Dinner Auction theme – Celebrating 20 years of SOTH Super Heros. Invitations are planned to go out the week before Thanksgiving
- b. Invitation for auction at the printer – Website is being set up now – New addition will be Sponsor a teacher/staff superhero (Sponsor a Superhero) – Working on food next
- c. Coffee pick up will be next week – Sold about 320 units - \$1,000 made
- d. Cookbook fundraiser – Books are ready to pick up now in the office – 90 sold - \$1,300 made

- e. Heart Association fundraiser to follow later in the year. This year will have more of a service project focus than in previous years
- c. Long Range Planning: Mrs. Petersen** (Committee Members: Mrs. Peterson, Jenn Wilke, Sarah Benike-Immel, Tim Harding, Matt Immel)
- a. Met November 5<sup>th</sup> 2024 @ 5:30 pm in-person
  - b. Goals/Key Areas of Focus-Increase enrollment, Create a teacher pay scale(Amelia and Sandra need to work on this together), Budget(Amelia and Sandra need to work on this together), Curriculum, Safety, Exit Interviews
- d. Marketing and Recruitment: Sarah Haubenschild** (Committee Members: Mrs. Peterson, Steven Knuth, Sarah Haubenschild, Barb Grzywinski)
- a. Next meeting Tuesday, November 19<sup>th</sup> 2024 – double check this
  - b. Jenny Hively has been working on updating the website
  - c. Students who are registered by March 15<sup>th</sup> will be entered into a drawing to win Full Price Tuition for the 2025-2026 school year, and Half Price Tuition(a drawing for each) – Approved by the Finance Committee(Amelia is applying for a grant to help with funding)
  - d. Barb has contacted the landowners of the southwest corner of the intersection of Cty G, Cty B, and Hwy 67 and she's working on getting a Sign so we can put it up there
  - e. 3K/4K/5K Shepherd Showcase has been moved to Saturday, January 11<sup>th</sup>, 9:00-10:00
  - f. Looking into a radio ad campaign
- e. Home and School- Barb Grzywinski:**
- a. The next Meeting is Tuesday, November 19<sup>th</sup>
  - b. Christmas will be the next discussion

## **Review Action Item Register**

**Next Meeting: December 10, 2024 (Virtual)**

## **Tentative Future Meeting Dates:**

January 14, 2025 (In Person)

February 11, 2025 (Virtual)

March 11, 2025 (In Person)

April 8, 2025 (Virtual)

May 13, 2025 (In Person)